

Belfast Library  
Regular Board Meeting  
March 17, 2026  
Agenda

1. Call to Order and attendance - Bob Mackmer, Patty Preston (Phone), Tara Histed, Beth Hazelton, Sheila Weaver, Annie Histed
2. Any deletions or additions - NYS 457 Deferred Comp Accounts  
Directors Review Noted Below was already addressed in previous months meetings.
3. Trustee Account Update - \$6937
4. Approve Last Month's Minutes - Motion to Approve - Bob Second - Annie
5. Treasure account - YTD Expenditures: \$56, 030 spent throughout 2/3rds of the fiscal year so far. Would like the accounting sheet to now show the Fund Balance, but keep that as a separate amount and the operating budget. One of our CD accounts matures next month (\$193,000) the next CD account will mature a month after that (\$104,000). Motion to renew the CD account with the \$193,000 balance - Bob Mackmer All in favor.  
\$331,243 Capital Improvement Account
6. Director's Report - We are still receiving emails from the school with our electric bill. The school needs to call RGE. We did get them in the mail once, and once in our mailbox and the school has sent them every time since then. Have not received an invoice in the mail in at least 3 months.  
We had a big decrease in circulation for February - maybe due to weather. Normal circulation is between 450-800 and this months circulation was around 388. Could also be due to the lack of Baker and Taylor as a vendor. Sheila is considering revamping the book boxes, only sending out around 25 boxes. After 2 months of not picking up boxes they will remove them from the list.  
STLS has purchased MessageBee for automated messaging options for libraries to contact patrons; patrons have the option to opt out of messaging.  
Need to send a Thank You card to the Arlington Foundation for the \$3,000 donation - Annie will write the Thank You note.

The light in the stack needs to be fixed, has brought up to Damien but will talk to him about it again.

Ralph Wilson Grant with STLS - Brian has asked for Sheila to put together a list of requests - kayaks, paddles, state parking passes, tents, etc.

7. Town board meeting. Next meeting is April 20 @7pm. - Bob will attend April meeting.
8. Business
  - a. Friends of Library Update - Patty attended the last meeting. They are going to do a trivia night April 30th. Patty is going to ask Jake and Aran to MC the event. No update on the checking account access
  - b. Capital Project, Grants, Building- The grant for Langworthy and Gillebrands Congressionally Directed Spending is almost ready, Patty will copy and paste from previous years applications. Q does not have any updates on cost estimate.
  - c. Taste of Belfast/ Concert Series. - Last summer Jack did the first week of August
    - i. Aug 6
    - ii. Aug 13 -Maybe Brenden
    - iii. Aug 20
    - iv. Aug 27 Taste- John Wise
  - d. Bills

Next regular meeting is April 21 @6:30pm (Beth cannot attend)