

Belfast Library
Regular Board Meeting
September 16, 2025
Minutes

1. Call to Order and attendance- 6:36pm; Sheila Weaver, Anne West, Bob Mackmer, Tara Histed, Patty Preston (virtual)
2. Any deletions or additions- none
3. Treasure Account Update- As of Sept 1st- Operating- \$82,971.04; Capitol- \$38,437; Bob Mackmer presented Working Ledger BPL Building Project and Summary of current Building Project- need clarification on starting point balance- \$46,000 starting in 2022 confirmed by Anne West and Sheila Weaver **(I can email everyone an update later tonight)**
4. Approve Last Month's Minutes- Bob Mackmer moves to approve, Tara Histed seconds; all in favor.
5. Treasure Report-
 - a. Determine if the library will need to perform its own annual audits- Bob will speak to Justin about this
 - b. Do we have our own EIN- yes; will update the number in our document in the Google Drive
 - c. Do we switch banks? Tate changed things so we shouldn't be getting charged for our capital account. If we don't change, let's reinvest the CD. If we do change, let's invest the CD in that bank.- Cannot use a Credit Union per Brian. Bob Mackmer makes motion to stay with Community Bank and re-invest 193,406 into a 7mo CD, Anne West seconds. All in favor.

Community Bank	Fillmore Credit Union	Five Star	Other?
Fees are waived	No monthly fees	Over 250 items is .35	
Only 1 online access	Multiple online access	Multiple online access	
Copies of Checks are visible on account statements	Copies of checks are not on acct statements	Copies of Checks are visible on account statements	
CD's 7mo 3.16%	CD's: 6mo 0.30% 12mo 0.40% 18mo 0.50%	CD's: 4mo 3.75% 7mo 4% 11mo 3.75.%	

6. Director's Report- spreadsheet updated; discussed lower numbers for Taste of Belfast this year due to weather; discussed other means of advertising such as local radio

and The Source. Kathy Garrison's last year doing art show, would like to continue however and involve students perhaps. STLS has applied for a grant for digital literacy training and media room equipment- libraries would need to come up with 50% of cost for equipment- coming in Fall 2026, so start brainstorming wants/needs; Sheila shared Legislative Board Meeting update she attended in early September- September is now declared Library Card Sign-up Month; library will be setting up at table on October 4th at Armstrong's Fall Fest- cookie decorating and craft, have packets with library card sign up included

7. Town board meeting- Bob attended and provided updates. Next meeting is October 20 @7pm.

8. Business

a. Friends of Library Update- have not met, Patty will reach out to Mark - Junior class auction is December 6th

b. Website- policies? Minutes?- Policy is uploaded, would like board members to look through and check the policies for accuracy; minutes have been updated monthly

c. Capital Project, Grants- met Sept 8th with architects, RFP to go out to contractors for cost estimation; would like to see the Friends group re-focus on large donor solicitation and donor memorial options (tiers based on amount, naming rights, etc.)

d. Building- septic locations- both buildings. Get them pumped. Need a representative for contact purposes. I nominate Annie. I also talked to Jeremy about septic. He traced the main lib septic- its north of the flag pole and he is pretty sure it is stone and not going to pass inspection. Annex septic location should be on file with the county- who wants to contact them?- Annie is willing to be point person, will primarily communicate via text.

e. Taste of Belfast/ Concert Series: Need better weather and more marketing/advertising.

f. Bills

Meeting adjourned at 7:45pm

Next regular meeting is Oct 21 @6:30pm