

Belfast Library  
Regular Board Meeting  
November 18, 2025  
Minutes

1. Call to Order and attendance: Beth Hazelton, Tara Histed, Marc Smithers, Sheila Weaver, Patty Preston.
  2. Any deletions or additions: None
  3. Treasure Account Update: \$4,127
  4. Approve Last Month's Minutes: Bob moved to approve, Annie seconds (with one correction).
  5. Treasure Report-
    - a. Operating - \$6,000 to 6,500 a month is the general expense. Have not received the tax levy check, so using the fund balance of 70,458. Deposit of \$1,000 to capital account from BABA.
    - b. Cd's – have reinvested, now have 337,664.19 in Capital Account at 3.5% for 7 months. Expecting 160 from State Construction Aid Grant soon, additional 120,000 next year for continued Construction Aid Grant.
  6. Director's Report: Planning Christmas with Santa, Connie Schuld will be the elf/reader. Contacting a potential cleaner and discuss logistics/cost.
  7. Town board meeting. The next meeting is Dec 15 @7pm.
  8. Business
    - . Friends of Library Update:
      - i. Applying for Gladys Brooks Foundation Grant.
      - ii. ALA should be holding the next round of Rural Library Capital Project Program grants in February. (Can ask up to \$20,00 and has to be for accessibility)
        - Could ask the Architect about use for this grant as it typically needs to be utilized in 12 months.
        - Adaptive technology is another option. Need to explore this option and consider needs in our community.
      - iii. Co-hosting a table at "Candy Cane Lane." Have a number of bears to sell donated by Roseanna Wilson, mugs donated by Laura Llaneta. Saturday, Dec. 6 from 4-8. Need to ask about lighting.
    - b. Website- Policies and minutes are all set.
    - c. Capital Project, Grants, Building- septic
    - i. Had two inquiries on RFP, need to hear more.
    - d. Taste of Belfast/ Concert Series.
      - . Should look into an Arts Grant (look into a text from Sheila) to cover the concert series.
    - i. Need to boost advertising for Concert Series/Taste of Belfast at beginning of June and pursue multiple outlets. Maybe add a really good raffle ie. Bills tickets, etc.
    - e. Christmas Bonus' - Beth moves to double the bonuses for Director and Volunteers, Patty seconds, all agree.
    - f. Bills
- Next regular meeting is Nov 16 @6:30pm