

Belfast Library
Regular Board Meeting
August 19, 2025
Minutes

1. Call to Order and attendance: 6:31, Bob Mackmer, Sheila Weaver, Anne West, Patty Preston, Beth Hazelton
2. Any deletions or additions: None
3. Approve Last Month's Minutes: Anne moves to approve, Bob seconds, all say aye.
4. Treasurer Account Update:
 - a. Notify the NYSED Division of Library Development (DLD) of the change. (They may want to see both boards resolutions) Need to do this.
 - b. Determine if the library will need to perform its own annual audits/financial review. Will ask Brian.
 - c. Account status:
 - i. One of the CDs is about to mature, will need to be cashed into Trustee Account and then into Capital Account, and then fresh CD. Will do within 10 days of maturity date (8/28). Next CD matures in October, will need same process.
 - ii. Operating budget: \$89,063.35
 - iii. Capital Budget \$39,998.00
 - iv. Trustee Account: \$7,589.67 (\$5,589 is balance in our book, will need to check the reason for discrepancy.)
 - v. Bob will create a spreadsheet of all accounts including Capital Budget from the start.
 - vi. Will need to coordinate logistics of obtaining monthly accounting from the accounting firm.
 - d. Aug. 31, after church, Oramel Church, birthday party for Marie Nix. 90!
5. Director's Report: Spreadsheet updated. Summer reading program went well. Next year will put the form in the summer rec signups. Ask for the money in January.
6. Town board meeting. Next meeting is Sept 15 @7pm. No new business.
7. Business

- a. Friends of Library Update: Auction in the fall....
- b. Website- policies? minutes? Found all six policy documents, and a policy manual updated in 2019.
- c. Capital Project, Grants.
- d. Taste of Belfast/ Concert Series: Thursdays - posters/food/vendors Taste
 - i. Sale of 50/50 tickets has gone well.
 - ii. Jack Castle- [Aug 7](#)
 - iii. Reeni & Amy- [Aug 14](#)
 - iv. Brendan & Joe- [Aug 21](#)
 - v. John Wise- [Aug. 28](#)
- e. Bills

Next regular meeting is Sept 16 @6:30pm (Beth probably won't be able to attend)