2020 Meeting Minutes

**Dec. 15, 2020**

1. Meeting started at 6:43
2. Account balance: $45,371.53 -- Staff bonuses were $30.00.  Volunteer cards have been mailed.
3. Director’s Report:  Circ. 551, 130 holds, etc.  Added 70 items.  Many donations in memory of Monica Arnold and additional donations sent.   Security company coming Dec. 23 and 28 to set up a security system.  Program this month -- take and make snowflake ornament and canvas paint kit.
4. Town board meeting this month cancelled.
5. Reviewed community survey.  Approval for $100.00 gift card drawing for survey participants.  Sheila will forward draft to Brian for review.  Beth sending list of ppl we can each sign on to interview as part of the survey.
6. Community survey timeline:
	1. January 18 through Feb. 28 -- Announce survey to town board.   Survey active.
	2. Feb. 28- March?  -- prepare library budget to send to school.
7. Grant proposal:  Proposing  one day rather than two.  Replaced one of the presenters. Ask Susan Beckhorn to also participate.  Reviewed text of proposal.
8. Concert series:  Poster feedback has been received, waiting to confirm artists.  Will sell 50/50 tickets and have a basket raffle during the Taste of Belfast to raise funds for the concert.
9. Meeting adjourned 7:53.

**Nov. 17, 2020**

1. Meeting started at 6:32
2. Minutes approved:  Suzy Male moved, Patty seconded, unanimous.
3. Checkbook:  Suzy says no change from last report.
4. Christmas bonus and cards:  Suzy will take care of Christmas bonus checks and send in cards.  Last year, did $25 for staff and gift cards for volunteers.  Currently have no working volunteers due to Covid limitations.  Will send cards to those who volunteered before this. Shiela will send names and addresses to Suzy.
5. Director’s report: Donations and books have been sent in memory of Monica Arnold.
6. Beth will write thank you notes for memorials.
7. Security:  No updates. Checking to see if they will do work without half down.  Check may not be delivered until after Thanksgiving.
8. Town Board Meeting:  Just covered the security issue.  Beth went to the meeting.  They will likely not meet in December.  Library is included in town board meeting agendas, so Beth will make it a priority to attend.
9. Storytelling day:  Dave checked and new grant deadline is Dec. 15.  He will write the grant.  It previously covered the summer concert series.  Email Dave ideas for additional storytellers for a 1-2 day family friendly event. July 10 is potential date.
10. Shiela, Patty, and Beth need to get together to work on community survey for building.
11. Everyone needs to look over bills and send approval to Beth. There are a few more coming in next few days, check email.
12. Meeting adjourned at 7:18

**Oct. 20, 2020**

1. Meeting started at 6:31.
2. Can bring books on due date and they are auto-renewed except new items.  All are being quarantined 4 days.
3. How to initiate/welcome Patty — give her manual and find oath?
4. Previous minutes:  old and new business reversed.  Approved by Dave/Beth.
5. Director’s report:  Money was approved for cameras from town budget.  Looking at $300-$400 cameras via Amazon, but looking at options that have maintenance included.  Austin Security can do something under $2,000.  Need to spend by end of the year.  Numbers for circulation are still strong.
6. Did not attend last town meeting, so don’t have information.
7. No recent issues with mask wearing refusal.  No positive contact case situations associated with our library.  Materials going in and out are quarantined apps 9 days total.
8. Discussion about having more curbside pickups.  Some area libraries are open more hours than we are, but circulation is similar to what it was before.  Very few libraries doing programs, some doing “take and make” events.
9. Storytelling day:  Dave completed initial form.  Tricounty possibly not interested in giving out more money at this time as many programs have been put on hold.
10. Concert series 20-21 — have not heard anything or done paperwork.
11. Need to work on questionnaires re library service needs in community to build community support for financing library renovation and expansion.  Have two books to look at.  Planning to interview community leaders and poll/survey a broader segment of the community.  Will talk to personal contacts re architect, grant writers, etc.
12. Next town board meeting:  Nov. 16
13. Next library board meeting:  Nov. 17 via zoom
14. Added invoices described and approved.
15. Meeting adjourned at 7:26